



## **Special Event Approval Request Form**

To: Permits Section ([permits@abc.nc.gov](mailto:permits@abc.nc.gov))

From: \_\_\_\_\_ (Person)  
\_\_\_\_\_ (Business)

Special Event Permit Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

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Event: \_\_\_\_\_

Sponsor: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

County where event will take place: \_\_\_\_\_

Event / Sponsor website: \_\_\_\_\_

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### **NOTES:**

- **Submit this form if the sponsor's event does not match one of the following: *trade show, convention, shopping mall, farmers market, wine/malt beverage festival, street festival, holiday festival, agricultural festival, balloon race, local fund-raiser.* (G.S. §18B-1114.1, §1114.5 and §1114.7)**
- Special event permits are valid only in jurisdictions that have approved ABC stores, wine, malt beverages or mixed beverages (depending on permit).
- There must be more than one brand available to consumers of each type of alcoholic beverage offered at the event.
- Review the "Industry Information" calendar at the "Legal" tab on the ABC Commission website to see if the event has already been approved.
- Email the Permit Section at [permits@abc.nc.gov](mailto:permits@abc.nc.gov) if you have questions.